

AI Document Workflow Audit

Find out where AI can safely reduce manual work in your documents, emails, and internal workflows.

Many companies spend hours every week searching documents, copying data, checking forms, answering repeated questions, and preparing reports manually. This creates delays, errors, duplicated work, and poor visibility.

This audit identifies where AI can create real operational value before investing in full software implementation.

 **Documents & emails** **AI workflow audit** **Clear automation plan**

Who this is for

Sri Lankan SMEs and mid-market companies handling invoices, claims, contracts, CVs, HR documents, policies, SOPs, customer emails, Excel reports, export/import documents, and internal knowledge files.



What we review

Document search, invoice/form extraction, CV screening, email classification, report generation, policy/SOP assistant, and customer support automation including chat assistants where useful.



What you receive

Workflow map, top automation opportunities, time/cost savings estimate, data readiness review, privacy/security risk notes, solution architecture, cloud/API cost estimate, and optional small demo.



Why this matters

Answers:

- Where can AI help?
- Is our data ready?
- What will it cost?
- What risks exist?
- What should we automate first?

🕒 **DURATION: 3-5 WORKING DAYS**

Introductory pilot price: **LKR 75,000**

📌 Recommended for the first selected workflow only.

Book a 20-minute discovery call.

Book a Workflow Audit →